

MANSFIELD TOWNSHIP COMMITTEE MEETING

December 13, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Salute to Flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting, with the correction, held on November 21, 2017, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: Mrs. Kocher

BILL LIST

Mr. Hayes made a motion to approve the bill list with addendum, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERKS REPORT:

Mr. Hayes made a motion to advertise for a full time and part time DPW employee, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mayor Watters mentioned Direct Install had overlooked the hot water coil in our existing system and asked what our options are available for a water heater.

Mrs. Fascenelli discussed a proposal with two options that Direct Install provided, so replacement is on hold while we await a response from Direct Install on the handling of this.

The consensus of the Committee was to wait and see what Direct Install is willing to contribute since they are to replace what we have but missed the water heater that was part of the existing boiler.

Mr. Hayes made a motion to rebid the DPW & Tri-County Generator, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

FINANCE REPORT:

Nothing to report.

Mrs. Mora Dillon asked Mrs. Mollineaux to discuss the possible reimbursement for the Tri-County Fire Truck repair earlier this year.

Mr. Misertino asked who owns that truck. It was requested that Ms. Hrebenak confirm the ownership.

EMPLOYEES REPORTS:

Mrs. Fascenelli discussed the tax sale held on November 29 with 48 properties originally listed, when the tax sale went live we had only 24 properties with 8 going to outside lien holders and 16 were acquired by the Township.

Mrs. Fascenelli reviewed the 2015 tonnage grant payout, Mansfield Township came in 2nd with a payout amount of \$16,994.81.

Mrs. Fascenelli discussed the details of the Electronics & Scrap Metal Recycling Event that was held in November during which a total of 12,569 lbs. of material was collected.

ENGINEERS REPORT:

Mr. DiSessa discussed the Heiser and Watters Rd bids. The low bid for Heiser Rd was \$298,773 from Inter-county. For Watters Rd the lowest bid was \$176,000 for the base with an alternate for \$29,000 for paving Watters out to Heiser.

Mayor Watters asked about going to the Coop to see what pricing we would get.

Mr. DiSessa indicated the scope of work would have to be changed to come closer to the budget. The Coop would not be able to price the sheet pile and guide rail work required for Heiser.

Mrs. Mollineaux suggested getting a price from the Coop and hold off on rejecting the bids until next meeting.

Mr. Misertino asked for clarification from Mr. DiSessa on what would be part of the service agreement he had suggested for the DPW Generator project.

Mr. DiSessa explained that his recommendation was a maintenance agreement since there are two entities involved.

RESOLUTION:

RESOLUTION # 2017-137 LIEN REDEMPTION

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of December 13, 2017, that payment is to be made to the certificate holder as noted:

Block	Lot	Address	Lienholder	Cert#	TOTAL REFUNDED	
1102.15	1	C022A 259 Riva Dr.	Tower Fund Services Cust EburyRWR CST for Ebury Fund 1NJ LLC PO Box 37695 Baltimore, MD 21297	16-00047	\$ 12,357.11 \$ 22,700.00	Lien Premium

Mrs. Mora Dillon made a motion to approve Resolution 2017-137, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2017-138
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the following properties listed below have refunds to be made in the amount of \$1,483.88 for the 2016 Hackettstown MUA charges;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of December 2017, that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment to remove from tax sale for utilities:

Hackettstown Municipal Utilities Authority
424 Hurley Dr
PO Box 450
Hackettstown, NJ 07840

Block	1102.04	Lot	6	Qual	C011F	\$418.05
Block	1102.05	Lot	7	Qual	C012G	\$518.54
Block	1102.13	Lot	1	Qual	C020A	\$451.43
Block	1102.23	Lot	10	Qual	C030J	\$ 95.86

Refund: \$1,483.88

Mr. Hayes made a motion to approve Resolution 2017-138, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

2017-139

A Proclamation Commemorating Township of Mansfield School Choice Week

WHEREAS all children in Township of Mansfield should have access to the highest-quality education possible; and,

WHEREAS Township of Mansfield recognizes the important role that an effective education plays in preparing all students in Township of Mansfield to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Township of Mansfield; and,

WHEREAS Township of Mansfield is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Joseph Watters, do hereby recognize January 21-27, 2018 as the **TOWNSHIP OF MANSFIELD SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

Mrs. Mora Dillon made a motion to approve Resolution 2017-139, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2017-140

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR TOWNSHIP EMPLOYEES
BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:
The hourly wage for the following employees is as follows:

Part-Time Laborer/Snow Plow Driver	Barry Harm	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Craig Holzmacher	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Dave Ciculya	\$ 20.00 Per Hour

Mrs. Mora Dillon made a motion to approve Resolution 2017-140, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2017-141

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 2,271.18 from the 2017 SIF Risk Control Grant and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 2,271.18 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – 2017 SIF Risk Control Grant

Total with increase to be \$ 2,271.18

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$ 2,271.18 be and the same is hereby appropriated under the caption of:
General Appropriations –
Public & Private Programs Offset by Revenues – 2017 SIF Risk Control Grant

Total with increase to be \$ 2,271.18

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Mora Dillon made a motion to approve Resolution 2017-141, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Mrs. Smith presented the results of the EDAC survey.

Mrs. Kocher asked if the full survey results would be linked to the EDAC page on the Township website and thanked Dawn and the rest of the EDAC Committee for their hard work.

ORDINANCE:

1st Reading:

ORDINANCE 2017-17

AN ORDINANCE TO AMEND CHAPTER 182-9 OF THE CODE OF THE TOWNSHIP OF MANSFIELD BY ADDING NEW SECTION (D) TO CLINIC SPORTS REGISTRATION FEES AND SCHOLARSHIPS

WHEREAS, the Township Committee of the Township of Mansfield has determined that there should be, within the Township of Mansfield; recreation registration fees.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended to include the following provisions regarding recreation registration fees.

Section 1

Chapter 182-9 (D) of the Code of the Township of Mansfield is hereby amended to include a new section establishing Clinic Sports Registration Fees:

Chapter 182-9 (D)- Registration Late Fee:

(D) Registrations that are turned in after the close of the registration period will be assessed a \$25.00 late fee for all sports.

This ordinance shall take effect immediately after passage.

Section 3

Any ordinance that is inconsistent with the foregoing shall be deemed repealed by this ordinance.

The above ordinance was introduced for First Reading by the Mayor and Township Committee of the Township of Mansfield, Warren County at a regular meeting held on December 13, 2017 and a Final Adoption at Public Hearing to be held December 27,

2017, at 8:00 p.m. at the Municipal Building in and for said Township, at which time the public may comment.

Mrs. Mora Dillon made a motion to approve the introduction of Ordinance 2017-17 and requested that the public hearing be advertised to be held on December 27, 2017 at 8pm, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Misertino mentioned that the Kensington courts were approved with a cap of \$17,495 but the year to date expenses are over the motion limit.

Mr. Misertino made a motion to increase the budget to \$17,900, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mayor Watters asked if we had received another quote for the camera install.

Mayor Watters stated that the CLAP program is supposed to come to the Mt. Bethel Church this Saturday to trim brush.

Mayor Watters asked that a thank you be send to McMekin Tree Farm for their tree donation for the Municipal Building.

Mayor Watters mentioned the Warren County 31 Ride program requesting we promote it.

Mr. Misertino made a motion to endorse the 31 Ride program on our web site, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mayor Watters stated we received a letter from Mrs. Smith regarding a bench that Tim Terry is going to build for the Wilma Stark's memorial.

Mrs. Kocher stated that she talked to Ms. Hrebenak about a missing Archive email folder that disappeared when the email system was transferred to the new Microsoft system which has not been restored.

Mr. Misertino requested that since the Trail Grant money was returned, although a letter was sent indicating that the Township's other properties would not be encumbered if we accepted this money, can we ask for the money back.

Mr. Lavery explained that the same person that told them that all open space properties would be encumbered also told Mr. Misertino that they would not.

Mr. Misertino asked the Committee what their plan for the park is.

Mrs. Mora Dillon made motion to adjourn at 8:40pm, which was carried by all.